



ENGINEERS WITHOUT BORDERS-USA
MID-ATLANTIC PROFESSIONAL CHAPTER

Silent Auction Donation Form

CONTACT INFORMATION (Please print or type)

Donor Name: _____

Contact Name: _____

Phone: _____ Fax: _____

E-mail: _____

Web site: _____

DONATED ITEM (Please print or type)

Name of Item Donated: _____

Manufacturer: _____ Model #: _____

SERVICE OR GIFT CERTIFICATE INFORMATION REQUIREMENTS

If you are donating a gift certificate for a service, please include the following information in the certificate or letter.

- Name of product or service
 - Description of what is included and what is excluded
 - Name of person to contact for further information
 - Name, address and full contact information for you or your company
 - Instructions on how to redeem item
 - Include any additional information such as a photo or description brochure as appropriate
 - Date of expiration
-

SHIPPING OPTIONS: (Check one)

- I, or a representative of my company, will contact EWB-MAP via email at [_____]
or telephone at [_____] to arrange for the above item(s) to be picked up.
- Our company will **ship** the above item(s) to EWB-MAP c/o [_____], Attn: Silent Auction,
[_____], to arrive by **September _____, 2011**.

If desired, you may provide company brochures or business cards with your item to be displayed at the silent auction.